



ACE
Engineering College
(Approved by AICTE & Affiliated to JNTUH)



AUTONOMOUS INSTITUTION

(Sponsored by Yadala Satyanarayana Memorial Educational Society, Hyderabad) Approved by AICTE & Affiliated to JNTUH

B.Tech Courses Offered : CIVIL, EEE, MECH, ECE, CSE, IT, CSE-IoT, CSE-AI & ML and CSE-DS

NBA Accredited Courses : CIVIL, EEE, MECH, ECE, and CSE, College Accredited by NAAC with A Grade

Website Committee

Objectives

- To maintain an accurate, updated, and transparent **institutional** website
- To ensure mandatory disclosures as prescribed by NBA, NAAC, AICTE, UGC, and Government
- To support quality assurance, stakeholder communication, and digital governance

Roles & Responsibilities

Chairperson

- Provides overall leadership and policy direction
- Approves major website updates and structural changes
- Ensures compliance with accreditation and regulatory requirements

Website Coordinator

- Overall coordination of website activities
- Ensures regular updating of academic and administrative information
- Liaison between departments, IQAC, and IT team
- Verifies authenticity and correctness of uploaded data

Departmental Website Coordinators

- Update department-specific information:
 - ✓ Faculty profiles
 - ✓ Curriculum & syllabus
 - ✓ Laboratories & facilities
 - ✓ Research & achievements
- Ensure consistency with institutional data
- Support NBA program-specific documentation

IT / System Administrator

- Technical maintenance of the website
- Server management, domain renewal, backups
- Cyber security and data protection
- Website performance, uptime, and responsiveness

Content Editors

- Format, proofread, and standardize content
- Ensure clarity, correctness, and accessibility
- Remove outdated or irrelevant information
- Maintain version control and archiving

IQAC / Accreditation Representative

- Ensures alignment with NAAC & NBA requirements
- Verifies availability of:
 - ✓ SSR / AQAR related links
 - ✓ Quality initiatives & best practices
- Periodic audits of website content



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Functions of the Website Committee

Academic Information Management

- Publishing:
 - ✓ Academic calendar
 - ✓ Time tables
 - ✓ Syllabus & regulations
 - ✓ Examination schedules & results

Statutory & Mandatory Disclosures

- Uploading:
 - ✓ AICTE approval letters
 - ✓ NBA & NAAC status
 - ✓ Governing body details
 - ✓ Committees (IQAC, Anti-ragging, Grievance, etc.)
 - ✓ Policies and handbooks

Student & Stakeholder Communication

- Admissions information
- Scholarships & fellowships
- Placement statistics
- Notices, circulars, and announcements
- Alumni and parent information

Quality Assurance & Accreditation Support

- Hosting:
 - ✓ Vision & Mission
 - ✓ POs, PSOs, COs (NBA requirement)
 - ✓ Outcome attainment summaries
- Evidence links for SSR, SAR, and AQAR
- Archiving previous years' data

Research, Innovation & Extension Visibility

- Research publications & grants
- Consultancy and MoUs
- Innovation, incubation, and IPR activities
- Extension and outreach programs

Transparency & Governance

- RTI information
- Code of conduct
- Institutional policies
- Financial and audit disclosures

Operational Mechanism

- Periodic Website Committee meetings
- Department-wise content submission schedule
- Approval workflow before publishing
- Annual website audit report

Ankushapur (V), Ghatkesar (M), Medchal-Malkajgiri Dist. 501 301 T.S India. Ph : **8712225044**

website: www.aceec.ac.in | E-Mail: info@aceec.ac.in



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Outcomes of an Effective Website Committee

- Enhanced transparency and accountability
- Improved institutional visibility
- Strong support for NBA & NAAC accreditation
- Better stakeholder engagement
- Efficient digital governance

Website Committee

S. No	Faculty name	Designation	Role
1.	Mr. Raghu Vamsi Yadala	COO	Chairperson
2.	Mrs. Mamatha Rao Pasumarthi	Director- Administrations & Operations	Chief Advisor
3.	Dr.N.Sudhakar Reddy	Principal	Convener
4.	Dr. M. Kondala Rao	Associate Professor	Co-Convener
5.	Mr. B. P. Sainath	DOA	Central Coordinator
6	Mr. D. Rutwik Reddy	Assistant Professor	Member
7.	Mrs. G.Alekhyia	Assistant Professor	Member
8.	Mr. Gowtam Barma	Assistant Professor	Member
9.	Mr. A. Abinay	Assistant Professor	Member
10.	Mr. M. Mysaiah	Assistant Professor	Member
11.	Mr.CV Ajay Kumar	Assistant Professor	Member
12.	Mrs. A Sarala Devi	Assistant Professor	Member
13	Mrs. Y. Durga Bhargavi	Assistant Professor	Member
14.	Ms. P. Vagdevi	Assistant Professor	Member
15.	Mrs. Soumya Goda	Assistant Professor	Member
16.	Mrs.Bhavani	DOA	Member
17.	Mr. Mohd Abdul Kareem	Content Editor	Member
18.	Mr.V. Sudharshan Reddy	System administrator	Member


Co-Convener


Principal

Ankushapur (V), Ghatkesar (M), Medchal-Malkajgiri Dist. 501 301 T.S India. Ph : **8712225044**

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ACEEC/WC/Circular/2025-26/1

Date: 06.01.2026

MEETING CIRCULAR

This is to inform all the members of the Website Committee that the Website Committee Meeting is proposed to be convened on 07.01.2026 at 12.45 pm in the Principal's chamber.

The following is the agenda for the meeting:

1. Review of the last meeting minutes.
2. Updating the faculty profile(s).
3. Updating the faculty and students' achievement (s).
4. Updating the department's Research activities, Events, and others, if any.

All the committee members are requested to review the website (department page(s)) for the above agenda and attend the meeting without fail.

Members of the website committee:

S.No.	Name of the faculty	Department	Designation	Signature
1.	Dr. N. Sudhakar Reddy	Principal	Convener	
2.	Dr. M. Kondala Rao	MS	Co-Convener	
3.	Mr. P. Sainath	Admin.	Central Co-ordinator	
4.	Mrs. G. Alekhya	CE	Member	
5.	Mr. Goutam Barma	EEE	Member	
6.	Mr. Ch. Raju	ME	Member	
7.	Mr. M. Mysaiah	ECE	Member	
8.	Mr. D. Ruthwik Reddy	CSE	Member	
9.	Ms. D. Bhavani	IT	Member	
10.	Mrs. Rajani Rai	H&S	Member	
11.	Mr. Ch. Ajay Kumar	CSE(AI&ML)	Member	
12.	Mrs. Y. Durga Bhargavi	CSE(IoT)	Member	
13.	Mrs. A Sarala Devi	CSE(DS)	Member	

Co-Convener

Principal



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ACEEC/Website/Minutes/2026/01

Date: 08.01.2026

MINUTES OF THE MEETING

The Website Committee meeting was held on 07.01.2026 at 12:45 pm in the Principal's chamber.

Meeting Chair: Dr. N. Sudhakar Reddy-Principal

Points discussed and decision taken:

S.No.	Agenda	Decisions and Action Items
1.	Review of the Last Meeting Minutes	Following the discussion in the last meeting, all scheduled website updates have been successfully deployed.
	Updating the faculty profile(s).	All coordinators are requested to periodically submit updated faculty profiles, achievements and if any verified by the respective Dean/Head of the Department.
2.	Updating the Student Achievements.	Coordinators are requested to submit updated student achievements periodically.
3.	Updating the department's Research activities, and others, if any.	Coordinators are requested to regularly provide details of the department's Research activities, events, and any other relevant information.
4.	Others	Advising the coordinators to remove any redundant content. Also, requested that inform all the faculty periodically review the website pages.

Members present at the meeting:

S.No.	Name of the faculty	Department	Designation	Signature
1.	Dr. M. Kondala Rao	MS	Co-Convener	
2.	Mr.P. Sainath	Admin	Central Co-ordinator	
3.	Mrs. G. Alekhya	CE	Member	
4.	Mr. Ch. Raju	ME	Member	
5.	Mrs. Y. Durga Bhargavi	CSO	Member	
6.	Mrs. Rajani Rai	H&S	Member	
7.	Mr. Goutam Barma	EEE	Member	
8.	Mr.Ch. Ajay Kumar	CSM	Member	
9.	Mr. D. Ruthwik Reddy	CSE	Member	
10.	Ms. D. Bhavani	IT	Member	
11.	Mrs. A Sarala Devi	CSD	Member	
12.	Mr. M. Mysaiah	ECE	Member	

Note: Members absent from the meeting are requested to review the meeting minutes and follow up accordingly.

Co-Convener

PRINCIPAL

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